

04 28 2020 Work Session 2 00 PM

DISCUSSION ITEMS

Item 1

1. [2:00 PM - 2:05 PM School Updates](#)

Minutes: Mrs. Byrd provided updates on our schools; distant learning, wifi buses, and graduation possibilities.

Item 2

2. [2:05 PM - 2:25 PM Charter Review Team's Recommendation to the Superintendent on Charter Applications Received February 3, 2020](#)

Attachment: [Charter Applicant Capacity Interview 3.5.20.pdf](#)

Attachment: [2020 Polk Mi Escuela Evaluation Final.pdf](#)

Attachment: [WS-Summary-CRT Recommendations.pdf](#)

Minutes:

Candy Amato, Director of Charter Schools and Vicki Mace, Consultant, shared results of the 2020 Charter applications.

Ms. Mace stated that the review team is made of several different groups and community members. Mi Escuela is a repeat application and there were a few concerns, one was capacity, however, their strengths were more this go around. Their budget is very detailed.

Ms. Mace stated that some concerns were the discrepancy in ESE and gifted students. There will be a potential negative impact to budget if ELL population is not achieved

Mr. Townsend and Mrs. Miller both stated that they will support and are pleased to hear that their budget is the best.

Superintendent approves Mi Escuela.

Item 3

3. [2:25 PM - 2:35 PM Charter School Projected Enrollment for SY 2020-2021](#)

Attachment: [WS-Summary-Charter School Projected Enrollment for SY 2020-2021.pdf](#)

Attachment: [2020-2021 Charter School Projected Enrollment Worksheet.pdf](#)

Minutes:

Lori Cunningham stated it will not be ready for occupancy in August. They are set to facilitate with mobile classrooms.

Candy Amato stated that they have submitted guidelines on how they are going to provide lunch and transportation.

They have to provide documentation for occupancy before they move in. July 24th is the deadline for all documentation.

Item 4

4. [2:35 PM - 2:45 PM Head Start Services 2020 Receipt of Increased Funding, \\$409,914.](#)

Attachment: [04CH010291 - Approval by PCPS Board Chair.pdf](#)

Attachment: [SF-424 Application for COLA and OI.pdf](#)

Attachment: [SF-424B Compendium - COLA and OI.pdf](#)

Attachment: [AC&F notification of funding increase.pdf](#)

Minutes:

Matti Friedt, Director, Pre-school Programs, broke down the increase in Head Start Funds of \$409,914. This increase will be used for COLA as well as quality improvement to PreK and HeadStart programs specifically expanding mental health services, quality programming within classrooms and strengthen family services.

Mrs. Freidt also shared a letter received saying that they are a "non re-compete". This means that we can write our grant and there will be no competitors.

Lisa Miller asked if we are contracting services or are we using the services deemed by the district for mental health.

Ms. Freidt would like to add another position to support mental health services.

Mr. Townsend asked if this is tied to any emergency stimulus program. Ms. Freidt stated that it was done before the Cares Act.

Item 5

5. [2:45 PM - 2:55 PM 2020-2021 Code of Student Conduct](#)

Attachment: [Copy of Code 2020-2021 Change Sheet.pdf](#)

Attachment: [2020-21 Code of Conduct-Changes in Red.pdf](#)

Attachment: [2020-21 Code of Conduct-Final Version.pdf](#)

Attachment: [Committie List.pdf](#)

Minutes:

Bret Butler, Director of Discipline, went over the Student Code of Conduct changes which by board policy must be reviewed yearly.

There are seven changes:

2. page 36

3. page 42

4. page 42 5.16

5. page 43 5.19A

6. page 43 5.19B

7. page 53 Bus rules acknowledgement form

Mrs. Miller spoke on the bus transportation rules and stated that principals don't adhere to the rules. Mr. Butler stated that he is normally contacted if the school has not handled.

Mr. Wilson asked if there is a technical difference from "shall" to "must". Mr. Bridges stated that there is and said that it will all determine on the sentence.

Item 6

6. [2:55 PM - 3:05 PM Boundary Changes for Shelley Boone Middle and Lake Marion Creek Middle](#)

Attachment: [ABC Recommended Zoning BM to LM.pdf](#)

Attachment: [Boone to LkMarion rezone Option 3.pdf](#)

Minutes:

Angela Usher, Associate Superintendent, Facilities, gave background on the Attendance Committee concerning Shelly Boone to Lake Marion Creek. She stated that a lot of development is taking place in the Haines City area and every year increase numbers are looked at. There were three options on boundaries. Option three was chosen by the committee.

The first reading of Option three will take place tonight and will be brought back for adoption at the June Agenda.

Item 7

7. [3:05 PM - 3:15 PM Polk Education Association \(PEA\) Teacher 2019-2020 Salary and Contract Negotiations](#)

Attachment: [4-28-20 Executive Summary Teacher 19-20 Salary Freeze and Contract Revisions 16pp.pdf](#)

Attachment: [Attachment 1 -Revised 2020-21 Calendar -Teacher Planning Time and Student Early Dismissal Days.pdf](#)

Attachment: [Attachment 2 -Teacher 2019-20 Tentative Agreements 111pp.pdf](#)

Minutes:

Teddra Porteous, Assistant Superintendent Human Resources, spoke on PEA's Annual Collective Bargaining Agreement. She stated that it failed ratification in December and ended in a tie vote. PEA and the bargaining team met on January 8th, Feb 5th and Feb 13th trying to come up with terms and provisions acceptable to the bargaining group. Planning time and teacher autonomy and lesson planning were spoken about. All of the information is in the Executive Summary. Appendix 3.3, Faculty meetings were reduced to 60 minutes instead of 90. This gave teachers 180 of self-directed planning. In addition, six of the seven early dismissal days are for self directed planning time. Also, in Article 6.9 the teacher lesson plan was revised. Again, teachers wanted autonomy. Lesson plans were modified. 2,387 teachers voted and of this, 1,717 approved the changes and 670 teachers rejected changes.

Ms. Fortney thanked everyone involved with the planning but cannot support a salary freeze.

Item 8

8. [3:15 PM - 3:25 PM New Semi-Monthly Payroll Selection](#)

Minutes:

Michael Perrone, Associate Superintendent Chief Financial Officer, is pleased to announce that semi-monthly pay will be offered. A choice can be made to keep your monthly or change to semi-monthly pay. On July 1 all new employees will begin in arrears. Mr. Bridges stated that if it is "mandated" then a policy change would be required.

Item 9

9. [3:25 PM - 3:45 PM Polk County Public Schools Health Plan – 2019 Plan Year–Annual State Filing – Florida Statute 112.08](#)

Attachment: [2019 Actuarial Review April 28.pdf](#)

Minutes:

Linda King, Director Risk Management and Mr. Perrone, Associate Superintendent, Chief Financial Officer, presented the Health Plan Annual State Filing.

Mr. Perrone spoke about projections and Mrs. King touched on the changes that were made in the new health plan. She stated that there are more employees participating in certain areas of the health plan. The dependent audit was finalized. She will allow an extra month due to court houses shutting down and being able to get proper paperwork for the changes.

Sara B. Reynolds asked if there is an updated timeline? Mrs. King stated that they have until the end of May.

Ms. Fortney mentioned issues with eye doctors. Mrs. King responded that most employees are still using their old cards vs. the new cards and this causes issues. A vendor list was send out as well to help out.

Item 10

10. [3:45 PM - 3:55 PM Voluntary Sick Leave Donation Policy, Business Services](#)

Minutes:

Linda King, Director of Risk Management, spoke about leave donation from other employees. Donations of sick leave to family members is already in place. We are now looking into donations amongst employees and came up

with an acceptable program. We will work with Ms. Dodge to create policy, which she will bring before you next month. We came up with guidelines on how to donate time for major medical issues, injuries or accidents. Eligible employees can receive a max of 200 hours about 50 days per condition. Four hours per donor can be transferred after they have exhausted their own leave. Guidelines for recipient are one or more years of service and 10 days retention of sick leave. They must exhaust their own leave before asking for donations. No formal discipline for attendance in the past 6 months. Leave cannot be cashed out or retracted by donor.

Mrs. Miller would like to know if bereavement can be used as asking for donations.

Mrs. Cunningham thanked everyone involved for taking time to analyze this sick leave donation policy.

INFORMATION ITEMS

Item 11

11. [Financial Statements for the period ending February 29, 2020](#)

Attachment: [February 2020 Board Financial Packet.pdf](#)

Item 12

12. [Quarterly Report-Superintendent](#)

Attachment: [Quarterly Report 1-1-2020 3-31-2020.pdf](#)

Item 13

13. [Financial Statements for the period ending January 31, 2020](#)

Attachment: [January 2020 Board Financial Packet.pdf](#)

BOARD AGENDA REVIEW

14. [Review the School Board Agenda](#)

Attachment: [04 28 2020 School Board Meeting Agenda.pdf](#)

Minutes:

Mr. Townsend wants to pull C21 to discussion, regarding terminations, C9 from Consent to regular, as he would like to discuss.

Ms. Miller had a question about R27. Wes clarified the resolution. Mr. Townsend will not

vote for this, as he feels that it needs amending.

OLD BUSINESS

NEW BUSINESS

15. [BOARD COMMENTS](#)

Minutes:

Mrs. Miller asked about DMG.

Mrs. Miller inquired about training for BoardDocs. She would also like to revisit transportation for Achievement Academy in Lakeland only. She would like to take a vote to add to the next agenda.

Mrs. Cunningham asked if the item for Achievement Academy transportation could be placed on the May 12 agenda. Superintendent stated that it can be placed on the upcoming agenda.

Mr. Wilson is concerned about the upcoming 2021 school year plans. He asked about the new position as well as all items that we don't need or cannot use being auctioned to the public.

Mrs. Cunningham stated that Superintendent will be speaking about what 2021 school year could look like.

Mr. Townsend would like to discuss letting public comments continue. Can it be agreed to extend public comments thru email?

Ms. Fortney agrees with Mrs. Miller and Mr. Townsend on their questions above.

Mrs. Miller feels they have been restricted on their meetings.

Mr. Bridges stated that language was included in the public notice that comments will be accepted if submitted before 4pm.

Mrs. Fields asked if we have staff after 4pm that can handle the questions coming in.

Mrs. Cunningham asked for us to leave the meeting as is until we figure meeting

schedules out. This is new and we are working on it.

Mrs. Cunningham stated that the next Work Session will begin at 12:30 PM again.

Consensus of the board to read extra comments.

Lori Cunningham, Board Chair

Jacqueline M. Byrd, Superintendent